

COUNCIL OF AGENCIES SERVING SOUTH ASIANS

FINANCIAL STATEMENTS

DECEMBER 31, 2009

Brian Metcalfe

Chartered Accountant

AUDITOR'S REPORT

To the Directors of the Council of Agencies Serving South Asians

I have examined the balance sheet of the Council of Agencies Serving South Asians, as at December 31, 2009 and the statements of operations, changes in net assets and change in financial position for the year then ended. These financial statements are the responsibility of the organization's management. My responsibility is to express an opinion on these financial statements based on evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating overall financial statement presentation.

I conducted my audit in accordance with Canadian generally accepted auditing standards. Those standards require that I plan and conduct an audit to obtain reasonable assurance as to whether the financial statements are free from material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements.

In my opinion, these financial statements present fairly the financial position of the organization as at December 31, 2009 and the results of its operations for the year then ended in accordance with Canadian generally accepted accounting principles.

CHARTERED ACCOUNTANT

**Toronto, Canada
May 12, 2010**

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**COUNCIL OF AGENCIES SERVING SOUTH ASIANS
BALANCE SHEET**

AS AT DECEMBER 31, 2009

| | 2009 | 2008 |
|---------------------------------|-------------|-------------|
| | \$ | \$ |
| ASSETS | | |
| Current | | |
| Cash | 75,864 | 21,179 |
| Short term investments (Note 3) | 67,185 | 66,531 |
| Grants receivable (Note 4) | 46,056 | 114,006 |
| Accounts receivable | - | 1,047 |
| Commodity tax recoverable | 2,523 | 7,491 |
| Prepaid expense | 6,265 | 5,582 |
| | <hr/> | <hr/> |
| | 197,893 | 215,836 |
| | <hr/> | <hr/> |
| Capital (Note 5) | 12,530 | 1,722 |
| | <hr/> | <hr/> |
| | 210,423 | 217,558 |
| | <hr/> | <hr/> |
| LIABILITIES | | |
| Current | | |
| Accounts payable | 7,437 | 12,006 |
| Deferred revenue (Note 4) | 59,091 | 69,849 |
| | <hr/> | <hr/> |
| | 66,528 | 81,855 |
| | <hr/> | <hr/> |
| ACCUMULATED SURPLUS | | |
| Accumulated surplus | 143,895 | 135,703 |
| | <hr/> | <hr/> |
| | 210,423 | 217,558 |
| | <hr/> | <hr/> |
| | 210,423 | 217,558 |
| | <hr/> | <hr/> |

ON BEHALF OF THE EXECUTIVE COMMITTEE:

_____ **Position**_____

_____ **Position**_____

COUNCIL OF AGENCIES SERVING SOUTH ASIANS

STATEMENT OF OPERATION AND DEFICIT

FOR THE YEAR ENDED DECEMBER 31, 2009

| | 2009 | 2008 |
|--|-------------|-------------|
| | \$ | \$ |
| <hr/> | | |
| REVENUE | | |
| Grants | 330,210 | 368,737 |
| Membership fees | 915 | 8,920 |
| Interest income | 1,396 | 2,026 |
| Fees for service and rent | 359 | 1,560 |
| Donations and other income | - | 2,400 |
| | <hr/> | <hr/> |
| | 332,880 | 383,643 |
| | <hr/> | |
| PROGRAM EXPENSES | | |
| Salaries, benefits and training | 150,607 | 170,851 |
| Purchased services | 23,441 | 17,163 |
| Other project expenses | 61,700 | 80,638 |
| Office supplies and services | 15,134 | 21,610 |
| Occupancy | 14,990 | 22,638 |
| | <hr/> | <hr/> |
| | 265,872 | 312,900 |
| | <hr/> | |
| ADMINISTRATIVE EXPENSES | | |
| Salaries & benefits | 42,889 | 49,229 |
| Office supplies and services | 21,301 | 11,983 |
| Rent | 25,523 | 25,012 |
| Amortization | 1,990 | 431 |
| Expense recovery from programs | (32,887) | (33,656) |
| | <hr/> | <hr/> |
| | 58,816 | 52,999 |
| | <hr/> | |
| Total expenses | 324,688 | 365,899 |
| | <hr/> | |
| Excess (deficit) revenue over expenses | 8,192 | 17,744 |
| Surplus, beginning of the year | 135,703 | 117,959 |
| | <hr/> | |
| Surplus, end of the year | 143,895 | 135,703 |
| | <hr/> | |

COUNCIL OF AGENCIES SERVING SOUTH ASIANS

STATEMENT OF CASH FLOWS

DECEMBER 31, 2009

| | 2009 \$ | 2008 \$ |
|---|------------|------------|
| Sources of funds | | |
| Operations | | |
| Excess, (deficit), revenue over expense | 8,192 | 17,444 |
| Add amortization, a non-cash expense | 1,990 | 431 |
| Increase (decrease) in current liabilities & deferred revenue | (15,327) | (56,254) |
| Decrease (increase) in current assets | 73,282 | (87,212) |
| Cash flow from operations | 68,137 | (125,591) |
| Purchase of capital assets | 12,798 | - |
| Net change in cash position | 55,339 | (125,591) |
| Cash position, start of period | 87,710 | 213,301 |
| Cash position, end of period | 143,049 | 87,710 |

The cash position consists of:

| | | |
|------------------------|---------|--------|
| Cash | 75,864 | 21,179 |
| Short term investments | 67,185 | 66,531 |
| | 143,049 | 87,710 |

COUNCIL OF AGENCIES SERVING SOUTH ASIANS

NOTES TO FINANCIAL STATEMENTS

DECEMBER 31, 2009

Note 1: Nature of the organization

The Council of Agencies Serving South Asians (The Council). is registered as a not-for-profit corporation without share capital.

The Council was established to research, identify and analyze the needs of the South Asian communities, to act as a resource centre for government and policy making organizations and to promote understanding of the diverse nature of the said communities.

Note 2: Accounting Policies

The corporation follows generally accepted accounting principles in its accounting and financial statement preparation

Restricted grants are recognized in revenue in the year in which the related expenses are incurred. Grants not recognized in revenue in the year received are shown on the balance sheet as deferred revenue. Unrestricted grants are recognized as revenue when received or receivable.

Capital assets: Purchases of capital assets are recorded at cost or, if donated, at fair market value.

Equipment and furnishings are amortized at 20% and computers at 30% per annum using the declining balance method.

Donated services are not recognized in these financial statements because of the difficulty of determining their fair market value.

Note 3: Investments

| | <u>2009</u> |
|--|---------------|
| | \$ |
| GIC's | |
| Matures July 5, 2010: Interest at 0.15% | 6,337 |
| Matures December 15, 2010: Interest at 0.65% | 16,145 |
| Matures March 3, 2010: Interest at 0.75% | 22,551 |
| Matures at August 9, 2010: Interest at 0.65% | <u>22,152</u> |
| | <u>67,185</u> |

COUNCIL OF AGENCIES SERVING SOUTH ASIANS

NOTES TO FINANCIAL STATEMENTS

DECEMBER 31, 2009

Note 4: Grants receivable & deferred

Grants receivable and deferred have been accrued in the accounts as follows.

| | <u>Balance, start of the year</u> | <u>Received in the year</u> | <u>Accrued in the year</u> | <u>Receivable, end of the year</u> |
|---|---------------------------------------|---------------------------------|--------------------------------|--|
| Grants receivable | | | | |
| Family Services Association of York Region | - | - | 2,000 | 2,000 |
| Citizenship and Immigration\ Canada | - | - | 44,056 | 44,056 |
| HRSDC | 99,331 | 99,331 | - | - |
| Grants receivable | 14,675 | 14,675 | - | - |
| | 114,006 | 114,006 | 46,056 | 46,056 |

Grants deferred

Human Resources Skills
Development:

| | | | | |
|--|--------|--------|--------|--------|
| City of Toronto | | | | |
| Access and Equity | 30,152 | 35,700 | 40,002 | 25,850 |
| CSI | - | 33,000 | 5,000 | 28,000 |
| CCPL Summit | 5,000 | - | 5,000 | - |
| TCHC | 19,936 | - | 19,936 | - |
| Ministry of Citizenship & Immigration | - | 13,615 | 8,374 | 5,241 |
| Court Challenge Program | 4,027 | - | 4,027 | - |
| United Way: Planning Services Coalition | 1,397 | - | 1,397 | - |
| Atkinson Foundation | 9,337 | - | 9,337 | - |
| | 69,849 | 82,315 | 93,073 | 59,091 |

COUNCIL OF AGENCIES SERVING SOUTH ASIANS

NOTES TO FINANCIAL STATEMENTS

DECEMBER 31, 2009

Note 5: Capital assets

Capital assets recorded in the accounts consist of the following:

| | 2009 | | 2008 | |
|------------------|-------------|---------------------------------|-----------------------|-----------------------|
| | <u>Cost</u> | <u>Accumulated Amortization</u> | <u>Net Book Value</u> | <u>Net Book Value</u> |
| Office furniture | 14,619 | 8,313 | 6,306 | 1,722 |
| Computers | 7,323 | 1,099 | 6,224 | - |
| | 21,942 | 9,412 | 12,530 | 1,722 |

Note 6: Lease commitments

The organization leases office space and office equipment: its future commitments for lease payments are:

| | <u>Office</u> | <u>Equipment</u> | <u>Total</u> |
|------|---------------|------------------|--------------|
| 2010 | 21,706 | 1,188 | 22,894 |
| 2011 | 23,629 | 1,188 | 24,817 |
| 2012 | 18,301 | 891 | 19,192 |

Note 7: Financial instruments

There is no material difference between the book value and fair market value of the cash, term deposits, accounts receivable and accounts payable given their short-term maturities.

COUNCIL OF AGENCIES SERVING SOUTH ASIANS

NOTES TO FINANCIAL STATEMENTS

DECEMBER 31, 2009

Note 8: Prior Period Adjustment

Staled dated cheque of a previous year, and a posting error to accounts receivable were not accounted for in the previous year's financial statements. Corrections, which have no effect on the current year's statements, have been made in these financial statements as follows.

| | Previously stated | Corrected | Difference |
|-----------------------|-------------------|-----------|------------|
| Opening surplus, 2008 | 90,745 | 117,959 | 27,214 |
| Current assets, 2008 | 188,622 | 215,836 | 27,214 |